

Brothers, Sheila C

From: Schroeder, Margaret <m.mohr@uky.edu>
Sent: Wednesday, December 02, 2015 11:48 AM
To: Brothers, Sheila C; Hippisley, Andrew R
Subject: MS Agriculture Deletion
Attachments: MS Sociology Deletion FINAL.pdf

Proposed Deletion of MS: MS Agriculture (Rural Sociology)

This is a recommendation that the University Senate approve the deletion of an existing MS: MS Agriculture (Rural Sociology), in the Department of Sociology within the College Arts & Sciences.

Please note the contacts for this proposal should be updated to **Tanaka, Keiko** <ktanaka@email.uky.edu> and Harmon, Camille <camille.harmon@uky.edu>

The revised proposal is attached.

Best-

Margaret

Margaret J. Mohr-Schroeder, PhD | Associate Professor of STEM Education | [COE Faculty Council Chair](#) | [SAPC University Senate Committee Chair](#) | [University Senator](#) | Secondary Mathematics Program Co-Chair | [STEM PLUS Program Co-Chair](#) | [Department of STEM Education](#) | [University of Kentucky](#) | www.margaretmohrschroeder.com





Department of Sociology
1515 Patterson Office Tower
University of Kentucky
Lexington, KY 40506-0027

June 20, 2015

To Whom It May Concern:

The Department of Sociology proposes to eliminate the MS in Agriculture, because this is an outdated remnant from a period in which the Department of Sociology resided in both the Colleges of Agriculture and Arts & Sciences.

The Graduate Faculty in the Department of Sociology voted unanimously to eliminate the MS in Agriculture option from our program in December 2013. The Graduate Faculty of the Department of Community and Leadership Development, where most of the sociology faculty in the College of Agriculture now have primary appointments, were notified of this decision and offered the opportunity to accept transfer of this program. They voted against accepting the transfer of this MS degree program in April 2014.

In short, none of the Graduate Faculty is willing to offer the MS in Agriculture with a concentration in Rural Sociology. Therefore, it should be eliminated from the university bulletin.

Please direct any questions to me at Shaunna.scott@uky.edu or 859-771-4698.

Sincerely,

A handwritten signature in cursive script that reads "Shaunna L. Scott".

Shaunna L. Scott, PhD
Associate Professor, Sociology
Director of Graduate Studies
Editor, *Journal of Appalachian Studies*

PROGRAM SUSPENSION/DELETION FORM

1. General Information

College:	Arts and Sciences	Department:	Sociology
Major Name:	Sociology	Degree Title:	MS in Agriculture (Rural Sociology)
Formal Option(s), if any:	_____	Specialty Field w/in Formal Options, if any:	_____
CIP Code:	_____	Today's Date:	6/18/15
Requested Effective Date:	<input checked="" type="checkbox"/> Semester following approval.	OR	<input type="checkbox"/> Specific Date ¹ : _____
Contact Person in the Dept:	Shaunna Scott	Phone:	7-6882
		Email:	shaunna.scott@uky.edu

2. Suspension/Deletion Information

Nature of action:	<input type="checkbox"/> Suspension	<input checked="" type="checkbox"/> Deletion
Rationale for suspension/deletion:	<p><u>We seek to eliminate the MS in Agriculture, because this is an outdated remnant from a period in which the Department of Sociology resided in both the College of Agriculture and Arts and Sciences. The graduate faculty in the Department of Sociology voted unanimously to eliminate the MS in Agriculture from our program in Decemeber 2013. The graduate faculty of the Department of Community and Leadership Development, where most of the Sociology faculty in the College of Agriculture now have primary appointments, were notified of this decision and were offered the oppurtunity to accept transfer of this program. They voted against accepting the transfer for this MS degree program in April 2014.</u></p>	
What provisions are being made for students already in the program?	<p><u>There are no students currently in the program.</u></p>	
Will another degree program replace the one suspended/deleted?	<p><u>We will continue to offer the MA in Sociology en passant degree for PhD students who entered the PhD program without a Masters degree.</u></p>	
Will courses connected with the program be dropped?	Yes* <input type="checkbox"/>	No <input checked="" type="checkbox"/>
*If Yes, forms for dropping a course(s) must be attached.		

¹ Suspensions/deletions are made effective for the semester following approval. No suspension/deletion will be made effective unless all approvals, up through and including Board of Trustees approval, are received.

PROGRAM SUSPENSION/DELETION FORM

Signature Routing Log

General Information:

Proposal Name: MS in Agriculture (Rural Sociology)

Proposal Contact Person Name: Shaunna Scott Phone: 7-6882 Email: shaunna.scott@uky.edu

INSTRUCTIONS:

Identify the groups or individuals reviewing the proposal; note the date of approval; offer a contact person for each entry; and obtain signature of person authorized to report approval.

Internal College Approvals and Course Cross-listing Approvals:

Reviewing Group	Date Approved	Contact Person (name/phone/email)	Signature
Sociology DG's		Shaunna Scott /7-6882/shaunna.scott@uky.edu	
Sociology Chair		Claire Renzetti / /	
College EPC		Stephen Testa / /	
Assoc. Dean		Anna Basch / /	<i>Anna Basch</i>
		/ /	

External-to-College Approvals:

Council	Date Approved	Signature	Approval of Revision ²
Undergraduate Council			
Graduate Council		<i>Roshan Nikou</i>	
Health Care Colleges Council			
Senate Council Approval		University Senate Approval	

Comments:

² Councils use this space to indicate approval of revisions made subsequent to that council's approval, if deemed necessary by the revising council.



Department of Sociology
1501 Patterson Office Tower
University of Kentucky
Lexington, KY 40506-0027

March 29, 2015

Dear Colleagues:

On behalf of the department, I hereby express support for the Department of Sociology's proposal to revise the MS program in Sociology to eliminate the option of earning a Master's of Science in Agriculture with a concentration in Rural Sociology.

The MS in Agriculture is an outdated remnant from a period during which the Department of Sociology resided in both the Colleges of Agriculture and Arts & Sciences. The Graduate Faculty in the Sociology Department voted unanimously in December 2013 to eliminate the MS in Agriculture option from our program.

The Graduate Faculty in the Department of Community and Leadership Development, where most of the Sociology faculty in the College of Agriculture now have primary appointments, were notified of this decision and offered the opportunity to accept transfer of this program. They voted against accepting the transfer of this MS degree in April 2014.

In short, the MS in Agriculture with a concentration in Rural Sociology will not be offered by either the Department of Sociology or the Department of Community and Leadership Development.

If you have any questions, please feel free to call (7-6424) or email me (claire.renzetti@uky.edu). Thank you for your attention to the Department's proposal.

Sincerely,

A handwritten signature in cursive script that reads "Claire M. Renzetti".

Claire M. Renzetti, Ph.D.

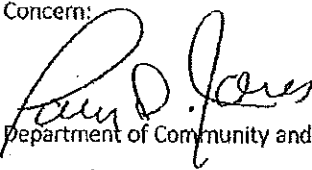
Judi Conway Patton Endowed Chair for Studies of Violence Against Women
Professor and Chair of Sociology



March 25, 2015

MEMORANDUM

TO: Whom It May Concern:

FROM: Larry D. Jones 
Interim Chair, Department of Community and Leadership Development

RE: Support for Eliminating M.S. in Agriculture with Concentration in Rural Sociology

College of Agriculture, Food
and Environment
Community and Leadership
Development
500 Garrigus Building
Lexington, KY 40546-0215
859 257-3471
fax 859 257-1164
or 859 257-4354
www.uky.edu

On behalf of the Department of Community and Leadership Development, I hereby support the Department of Sociology proposal to revise the MA program in Sociology to eliminate the option of earning a Masters of Science in Agriculture with a concentration in Rural Sociology.

The MS in Agriculture is an outdated remnant from a period in which the Department of Sociology resided in both the Colleges of Agriculture and Arts & Sciences. The Graduate Faculty in the Department of Sociology voted unanimously to eliminate the MS in Agriculture option in December 2013.

The Graduate Faculty of the Department of Community and Leadership Development, where most of the sociology faculty in the College of Agriculture now have primary appointments, were notified of this decision and offered the opportunity to accept transfer of this program. We voted against accepting the transfer of this MS degree program in April 2014.

In short, the MS in Agriculture with a concentration in Rural Sociology will not be offered by either the Departments of Sociology or Community Leadership and Development.

Please contact me if you have any questions.

New Cmte Item SAPC_Suspend MS in Agriculture

Renzetti, Claire <claire.renzetti@uky.edu>

Wed, Nov 18, 2015 at 11:43 AM

To: FW_mmohr2 <m.mohr@uky.edu>, "Tanaka, Keiko" <ktanaka@email.uky.edu>

Cc: "Harmon, Camille" <camille.harmon@uky.edu>, "Bosch, Anna" <anna.bosch@uky.edu>

That's not a problem, since if an email will suffice, I can take care of it now:

The department met on October 24, 2015 at 3:30 pm in 1545 POT. Dr. Tanaka presented the proposal for closing the MS in Agriculture -- Rural Sociology Program. There was a brief discussion during which it was agreed that due to lack of student interest (no students completing the concentration since Summer 2012), it does not make sense to maintain it. The graduate faculty members then voted on the proposal. The outcome of the vote was 12 in favor (of ending the program), 0 opposed, 0 abstaining. Four faculty members were absent from the meeting and one is on leave this semester.

Please let me know if you have additional questions or if any further information is needed. I'm not sure whether the minutes of the meeting have been transcribed yet, but I can try to get those pertaining to this issue if they are needed in addition to this email.

We appreciate your help!

Claire

Claire M. Renzetti, Ph.D.

Judi Conway Patton Endowed Chair for Studies of Violence Against Women

Professor and Chair of Sociology

University of Kentucky

[Violence Against Women: An International, Interdisciplinary Journal](#)

Tanaka, Keiko <ktanaka@email.uky.edu>

Wed, Nov 18, 2015 at 11:49 AM

To: FW_mmohr2 <m.mohr@uky.edu>

Cc: "Renzetti, Claire" <claire.renzetti@uky.edu>, "Harmon, Camille" <camille.harmon@uky.edu>, "Bosch, Anna" <anna.bosch@uky.edu>

March 28, 2014 was the date which the Community & Leadership Developed voted to support Sociology Department's request for the elimination of the MS-Ag with Rural Sociology concentration. April 11, 2014 was the date which the Sociology Department voted to approve the elimination of the MS-Ag with Rural Sociology concentration.

Thanks!

Keiko

Tanaka, Keiko <ktanaka@email.uky.edu>

Wed, Nov 18, 2015 at 11:54 AM

To: "Renzetti, Claire" <claire.renzetti@uky.edu>

Cc: FW_mmohr2 <m.mohr@uky.edu>, "Harmon, Camille" <camille.harmon@uky.edu>, "Bosch, Anna" <anna.bosch@uky.edu>

October 24, 2015 was the date that I informed to the Sociology department a response from the Institutional Effectiveness about the process of SAPC and presented a choice between "suspension"

and "closure". The Sociology Department voted to close rather than suspend the program. However, the initial decision to close this program was made back in 2014. The discussion began in late fall of 2013 and the final decision was not made until April 2014 because the CLD Department, which included rural sociologists, was not sure whether to request a transfer of the MS-Ag program from Sociology Department to CLD Department or support Sociology Department's request to close the MS-Ag program. The final decision by the CLD Department was made in March 2014. This enabled the Sociology Department to official vote to approve the closure of the MS-Ag program.

Hope this history helps. Yes, it is rather complicated...

Keiko



College of Arts & Sciences
Educational Policy Committee
202 Patterson Office Tower
Lexington, KY 40506-0027

859 257-6689
fax 859 257-2635

www.as.uky.edu/education-policy-committee

November 18, 2015

Dear University Senate,

On behalf of the faculty of the College of Arts and Sciences, the Education Policy Committee discussed and approved the elimination of the MS in Agriculture- Rural Sociology proposal 9:0:0 on Tuesday, April 21, 2015.

Sincerely,

A handwritten signature in blue ink that reads "Stephen Testa". The signature is written in a cursive style and is enclosed in a thin black rectangular border.

Stephen Testa
Chair, Education Policy Committee



Community & Leadership Development
College of Agriculture, Food & Environment
500 Garrigus Building
Lexington, KY 40546-0215
Phone: 859-257-3471
Fax: 859 257-1164 *or* 859 257-4354

Dr. Keiko Tanaka
Director of Graduate Studies in CLD
Phone: (859) 257-6878
Cell: (859) 351-9252
E-mail: ktanaka@email.uky.edu

November 6, 2015

To Whom It May Concern;

The Department of Sociology requests a closure of the program, titled Master's of Science in Agriculture with concentration in Rural Sociology. Although my primary appointment is in the Department of Community and Leadership Development, I have a joint appointment with the Department of Sociology. I am writing this letter because I was the Director of Graduate Studies in Sociology when we developed and submitted a series of curriculum change requests.

This degree program is a remain of the time when the Department of Sociology in the College of Arts and Sciences included several rural sociology faculty members with a primary appointment in the College of Agriculture. At that time, the two colleges jointly managed the graduate degree programs in sociology (MA in Sociology, MS in Agriculture with Rural Sociology concentration, and PhD in Sociology).

In 2002, the Department of Community and Leadership Development (CLD) was created within the College of Agriculture to house all those rural sociology faculty members along with several faculty members from Agricultural Education, Agricultural Communication, and Extension and Program Development programs. Although a few rural sociology faculty members in the CLD Department continue to maintain joint appointments with the Department of Sociology, the two colleges no longer operate the sociology graduate programs jointly. The CLD Department has successfully established the Master's of Science in Community and Leadership Development degree program. This created a problem for the Sociology Department to keep the MS in Agriculture with Rural Sociology concentration in the book.

The Graduate Bulletin Part 2 of 2013 was the last time when this degree program was listed in the description of the sociology graduate program (<http://www.research.uky.edu/gs/CurrentStudents/Bulletins/current/bulletin-13-part2-final.pdf>, Page 353).

For several decades, even before the creation of the CLD Department, we have not admitted any students into this degree program. In our knowledge, only one student has completed that degree in the last three decades (Summer 2012). Even this student was not formally admitted to the MS in Agriculture program. Rather, she was admitted to the MA in Sociology program, and then at the last semester of the program, she requested to graduate with a MS in Agriculture with Rural Sociology concentration. In other words, this degree program has been treated as merely an option within the Sociology Master's degree program.

This closure will not affect any faculty, staff, or students in either the Sociology or CLD Departments. Below we provide the required information for a closure request:

1. Date of Closure. We request this program's closure as of July 1, 2016 so that no student will be admitted for the academic year of 2016.

2. Informing Affected Parties (students, faculty, staff). In order to reach our decision to close this degree program, graduate faculty members in Sociology from the Department of Sociology in the College of Arts and Sciences and the Department of Community and Leadership Development in the College of Agriculture, Food, and Environment discussed the matter at the respective department's faculty meetings between December 2013 and April 2014. Both sets of the faculty approved the closure of this degree program.

3. Assistance to Affected Students. Currently, no student is in this degree program. Therefore, the teach-out plan does not need to provide assistance to any students.

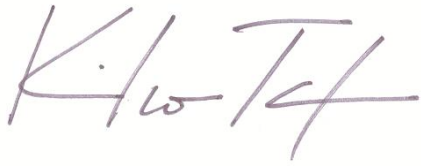
4. Additional Charges. This closure will not incur any additional charges because no student is in this degree program.

5. Teach-Out Agreements with Other Institutions. No teach-out agreement with other institutions is necessary because there is no student in this degree program.

6. New Employment of Faculty and Staff. No faculty and staff have been or will be affected by the closure of this program. There is no need for any of faculty and staff in the Department of Sociology in the College of Arts and Sciences or Department of Community and Leadership Development in the College of Agriculture, Food, and Environment to be redeployed to another assignments or helped to find new employment. Sociology graduate faculty member in the latter unit with a joint appointment with the former will continue to contribute to the Sociology graduate program.

If you have any questions, please do not hesitate to contact me. Thank you for your assistance on this matter.

Sincerely,

A handwritten signature in dark ink, appearing to read "Keiko Tanaka". The letters are fluid and connected, with a prominent horizontal stroke across the top of the "T" in "Tanaka".

Keiko Tanaka
Associate Professor of Rural Sociology
Former Director of Graduate Studies in Sociology

cc: Dr. Claire Renzetti, Chair, Department of Sociology



Substantive Change Checklist¹

Substantive change, according to the Commission on Colleges of the Southern Association of Colleges and Schools (SACSCOC or SACS), is “a significant modification or expansion of the nature and scope of an accredited institution.”² Substantive change is a federal concept, based in the regulations of the U.S. Department of Education,³ which regional accreditors are required to enforce.

The University is required to submit any substantive change to SACS for review, and in some cases approval, prior to implementation of such substantive change. As noted by SACS:

“if an institution fails to follow the substantive change policy and procedures of the Commission on Colleges, it may lose its Title IV funding or be required by the U.S. Department of Education to reimburse it for money received by the institution for programs related to the unreported substantive change. In addition, the institution’s case may be referred to the Commission for the imposition of a sanction or for removal from membership.”⁴

Checklist Instructions: To ensure substantive change compliance, individuals should complete the checklist on the following pages in the early stages of any proposal (e.g. new degree program, new certificate program, etc.) or curricular revision. **Upon completion, the form must be submitted to the associate provost for institutional effectiveness or designee by e-mail to InstitutionalEffectiveness@uky.edu. A determination as to whether the proposed program or changes to the existing program constitutes a substantive change will be made within seven (7) business days of receipt and next steps will be communicated accordingly.**

Questions concerning substantive change are to be directed to Dr. GT Lineberry, associate provost for faculty advancement and institutional effectiveness (gt.lineberry@uky.edu) and Dr. Mia Alexander-Snow, director of planning and institutional effectiveness (mia.alexander-snow@uky.edu).

¹ Adapted, with appreciation, from University of Virginia’s “Substantive Change Checklist.”

² See [Substantive Change for Accredited Institutions of the Commission on Colleges: Policy Statement](#), p. 1.

³ See [34 C.F.R. § 602.22](#).

⁴ See [Substantive Change for Accredited Institutions of the Commission on Colleges: Policy Statement](#), p. 9.

University of Kentucky

Substantive Change Checklist

Instructions: Email completed form to: InstitutionalEffectiveness@uky.edu, Subject line: SACSCOC Sub Change
 Questions concerning substantive change are to be directed to Dr. GT Lineberry, associate provost for faculty advancement and institutional effectiveness (gt.lineberry@uky.edu) and Dr. Mia Alexander-Snow, director of planning and institutional effectiveness (mia.alexander-snow@uky.edu).

Name of Proposed Program/Action: Master's of Science in Agriculture with Rural Sociology Concentration

Total number of Credit hours for Degree Completion (if applicable): 36 hours

Total number of Credit Hours for Program Major (if applicable):

Sponsoring College/Home Educational Unit: College of Arts & Sciences, Department of Sociology

College/Department/Educational Unit Contact: Keiko Tanaka / Community & Leadership Development / College of Agriculture, Food and Environment

Date: October 26, 2015

SACSCOC Substantive Change Items	Yes	No	Don't Know	Provide brief explanation (if necessary)
The proposed program or existing program requires a <u>number of new faculty.</u>		xx		
<u>More than 25 percent of the required courses for the proposed or existing program are new.</u>		xx		
<u>More than 50 percent of the required courses for the proposed or existing program are new.</u>		xx		

The proposed or existing program requires new library or other learning resources.		XX		
SACSCOC Substantive Change Items	Yes	No	Don't Know	Provide brief explanation (if necessary)
The proposed or existing program requires new equipment or facilities.		XX		
The proposed or existing program requires a new resource base.		XX		
The proposed or existing program will initiate a <u>branch campus</u> .		XX		
The proposed or existing program will initiate a <u>dual degree program with another institution</u> .		XX		
The proposed or existing program will initiate a <u>joint degree program with another institution</u> .		XX		
The proposed or existing program will initiate a <u>certificate program</u> ? (if yes, answer the following)		XX		
• Will the proposed certificate program utilize existing courses?		XX		
• Will the proposed certificate program be offered at a new off-Grounds site?		XX		
• Does the proposed certificate program represent a significant departure from previously approved programs?		XX		
The proposed or existing program will be initiated <u>at a new off-Grounds site</u> ? (if yes, answer the following)		XX		
• Will a student be able to earn 50 percent or more of program credits <u>at the site</u> ?		XX		

• Will a student be able to earn 25 to 49 percent of program credits <u>at the site</u> ?		XX		
SACSCOC Substantive Change Items	Yes	No	Don't Know	Provide brief explanation (if necessary)
• Will a student be able to earn 24 percent or less of program credits <u>at the site</u> ?		XX		
The proposed or existing program will be at an <u>existing off-Grounds site</u> ? <i>(if yes, answer the following)</i>		XX		
• Does the proposed program represent a significant departure from previously approved programs [at the existing site]?		XX		
The proposed or existing program will be offered via distance education. <i>(if yes, answer the following)</i>		XX		
• Will more than 50 percent of the program be offered via distance education?		XX		
• Will 25-49 percent of the program be offered via distance education?		XX		
• Will less than 25 percent of the program be offered via distance education?		XX		
The proposed or existing program or courses will be initiated through contractual agreement or consortium.		XX		
The proposed or existing program will relocate an existing off-Grounds site.		XX		
The change to the existing program will <u>significantly alter the length of the currently approved program</u> .		XX		
The proposed or existing program will initiate a degree completion program.		XX		
The proposed program will close an existing program.	XX			See the attached.